



WRIGLEYS  
— SOLICITORS —

## Trustee Training

Tailored for your charity

*The training helped us fully understand our duties and has boosted our Board's confidence in how it manages our charity.*

Deputy Chief Executive of a charity.

## Fully tailored training, so you select:



The topics to be covered



The location and timing to suit your trustees' busy schedules (eg before a trustee meeting)



The length of the training



The delegates – clients in the past have invited other charities along to the training and shared the cost

### Advantages of trustee training:

- Helps when recruiting new trustees.
- Demonstrates your charity's commitment to supporting its trustees.
- Promotes compliance with the SORP requirement to report on trustee training.

### Popular topics

- Understanding your charity's constitutional structure – is it still fit for purpose?
- The role and responsibilities of trustees as company directors and charity trustees
- How to undertake a governance review
- Recruiting and retaining quality trustees – identifying skills gaps, pre-appointment checks, post-appointment best practice
- Good decision-making – the principles to apply in making important decisions, managing risks and complying with legal requirements
- Demonstrating Public Benefit – assessing and reporting on the public benefit your charity delivers
- Delegation dos and don'ts – the powers and parameters of good delegation
- Mergers and collaborative working – key considerations for successful joint working
- Incorporation of unincorporated charities – why incorporate and how to do it
- Handling conflicts of interest

This is just an indicative list – do let us know if there are other topics you are interested in.

Rotterdam House,  
116 Quayside,  
Newcastle Upon Tyne NE1 3DY  
t: 0191 206 4105

3rd Floor,  
3 Wellington Place, Leeds,  
LS1 4AP  
t: 0113 244 6100

Derwent House,  
150 Arundel Gate,  
Sheffield S1 2FN  
t: 0114 267 5588